



# SUMMER CAMP 2019

## ONLINE REGISTRATION HELP GUIDE

### Join the Y

An active Summit Area YMCA Membership is required to register for summer camp. If you do not have a family membership, a Youth or Teen Membership may be purchased for each child you wish to send to camp.

- Youth Memberships (12 Years & Under) are billed at \$105 per year/per child
- Teen Memberships (13 - 17 Years) are billed at \$44 per month/per teen
- Family Memberships (2 Adults 18+ Years & Dependent Children Under 23 Years) are billed at \$126 per month



### Membership Benefits

YMCA Memberships allow you the first pick of programs when new session registration begins, including access to online registration before programs are made available to the community. Best of all, as a member you'll receive rights to free and reduced fee programs.

A Summit Area YMCA membership allows you full access to the Berkeley Heights YMCA, Summit YMCA and over 700 participating YMCA's across the United States and Puerto Rico - at no additional cost.

### Financial Assistance

As a nonprofit, we are committed to enhancing the lives of individuals and families in our community. Families with low or moderate household income or those who are experiencing financial hardship are encouraged to apply. Financial assistance can be used for membership, child care, summer camp and/or enrichment and sports programs where additional fees apply.



Once you've completed online registration for your YMCA Membership, explore our camp options:

[www.thesay.org/camp](http://www.thesay.org/camp)

### Helpful Registration Hints

- **Use a computer if possible.** If you are registering for multiple camps or children, it is easier to complete your registration on a desktop computer screen (it's easier to navigate on a full screen compared to a smartphone).
  - **Use multiple tabs.** Right click on the **Register** button of the camp you're interested in and select 'Open link in new tab' so you don't forget the camp option you want to add once you're in the Checkout section.
  - **Complete registration for one child at a time.**
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## Register for Camp

1. Browsing camp options at [www.thesay.org/camp](http://www.thesay.org/camp) to find the specific camp option you'd like to register for.
2. Click on the **Register** button of the camp you're interested in registering your child for.
3. Click on the **Register** button on the checkout page.
4. You will be prompted to select the child you want to register.

**Select Member**

Speciality Camps - Age Group 6 - 10  
Sew Creative - Week 4 (7/15/2019 - 7/19/2019)  
Hip Hop & Rockin Cheer - Week 3 (7/8/2019 - 7/12/2019)  
Sci-Art - Week 2 (7/1/2019 - 7/5/2019)

Deborah Graisser 60 years old	Active
Erin Graisser 23 years old	Active
Emily Graisser 25 years old	Active
Amanda Graisser 10 years old	Active

5. After you select the name of the child you'd like to register for camp, you will be redirected to a questionnaire page.
6. Please complete all requested information and click **Next**. This is required to ensure your child's safety in the event of an emergency and to remain in compliance with the [American Camp Association \(ACA\)](#) Accreditation.

**Questions**

Speciality Camps - Age Group 6 - 10  
@ Amanda Graisser

Questionnaire title  
Please complete this questionnaire. This information helps us to provide the best possible care for your child.

Child's Full Name \*

First  Last

Emergency Contact (1) Name If same as Authorized Pick Up Person No Need To Complete

First  Last

Emergency Contact (1) Phone \*

Ext.

**If the Emergency Contact Information is incomplete for your child, their camp registrations are subject to cancellation.**

Please note, although each camp registration requires the completion of a Questionnaire, after completing your first Questionnaire, the system will save your information and you can elect to prefill the answers on any future camp registrations.

7. Next, sign off on all required Camp Agreements/Waivers. Your registration will be incomplete if you do not agree to these terms. After reading our terms, click **Accept & Sign**. The system will capture your electronic signature to be stored in our records.



3. Narrow your search down to find the specific camp option you'd like to register for.
4. Click on the **Register** button next to the camp option on you'd like to register for.

OR

1. Return to [www.thesay.org/camp](http://www.thesay.org/camp) find the next camp option you'd like to register for.
2. Click on the **Register** button.
3. On the checkout page, select the camp option on you'd like to register for by clicking on the **Register** button or use the check boxes to select multiple camp options.

The screenshot shows a registration page with the following elements:

- Filters:**
  - Categories:** Camp - Specialties (4) [1]
  - Locations:** Berkeley Heights YMCA (4) [1]
  - Days of the Week:** [v]
  - Date Range:** [v]
  - Birth Date:** [v]
- Search Results:** 4 offerings found.
  - Food Magicians - Week 1** from \$230.00  
Berkeley Heights YMCA  
Spots available: 6/24/2019 - 6/28/2019  
Mon, Tue, Wed, Thu, Fri
  - Lil' Bakers - Week 2** from \$230.00  
Berkeley Heights YMCA  
Spots available: 7/1/2019 - 7/5/2019  
Mon, Tue, Wed, Thu, Fri
  - Full STEAM Ahead - Week 6** from \$300.00  
Berkeley Heights YMCA  
Spots available: 7/8/2019 - 7/12/2019  
Mon, Tue, Wed, Thu, Fri
  - Slime Art - Week 4** from \$230.00  
Berkeley Heights YMCA  
Spots available: 7/15/2019 - 7/19/2019  
Mon, Tue, Wed, Thu, Fri
- Buttons:** "Register" buttons are located at the top right and bottom right of the offerings list.

4. You will be prompted to select the child you want to register.

Erin Graisser 23 years old	Active
Emily Graisser 25 years old	Active
Amanda Graisser 8 years old	Active
Tucker Graisser 6 years old	Active

5. After you select the name of the child you'd like to register for camp, you will be redirected to a questionnaire page.
6. Please complete all requested information and click **Next**.
  - a. If you've already completed a Camp Questionnaire, your answers will be prefilled on this form. You can make changes as needed.
7. Next, sign off on all required Camp Agreements/Waivers. Your registration will be incomplete if you do not agree to these terms. After reading our terms, click **Agree & Sign** the system will capture your electronic signature to be stored in our records.

## Complete Registration

After selecting all the camp options you'd like to register for you will be redirected to a **Review Registrations** page. Please review your selections for accuracy. This page details your payment schedule and camp deposit information.

Specialty Camps - Age Group 6 - 10  
Berkeley Heights YMCA  
👤 Amanda Graisser

Item	Fee	Due Later	Due Today
⊗ Sci-Art - Week 2 (07/01/19 - 07/05/19)	\$300.00	\$250.00 on May 15, 2019	\$50.00
⊗ Hip Hop & Rockin Cheer - Week 3 (07/08/19 - 07/12/19)	\$300.00	\$250.00 on May 15, 2019	\$50.00
⊗ Sew Creative - Week 4 (07/15/19 - 07/19/19)	\$230.00	\$180.00 on Jun 15, 2019	\$50.00

Specialty Camps - Age Group 5 - 8  
Berkeley Heights YMCA  
👤 Tucker Graisser

Item	Fee	Due Later	Due Today
⊗ Lil' Bakers - Week 2 (07/01/19 - 07/05/19)	\$230.00	\$180.00 on May 15, 2019	\$50.00
⊗ Slime Art - Week 4 (07/15/19 - 07/19/19)	\$230.00	\$180.00 on Jun 15, 2019	\$50.00

Enter promo code

Total Fees	\$1,290.00
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## Promo Codes

Using a Special Offer Promo Code? For example, **EBP2019** is available for early bird pricing until Feb 28.

1. Enter it in the special offer code in the **Enter promo code**.
2. Click on **Apply**.

Specialty Camps - Age Group 5 - 8  
Berkeley Heights YMCA  
👤 Tucker Graisser

Item	Fee	Due Later	Due Today
⊗ Lil' Bakers - Week 2 (07/01/19 - 07/05/19)	\$230.00	\$160.00 on May 15, 2019	\$50.00
⊗ Slime Art - Week 4 (07/15/19 - 07/19/19)	\$230.00	\$160.00 on Jun 15, 2019	\$50.00

Enter promo code

👤 **EBP2019**

Total Fees	\$1,290.00
Promo Discounts	-\$100.00
Due Later	\$940.00
Due Today	\$250.00

## Complete Your Payment

1. Click **Next** to proceed to the payment page (Prior to May 15, only your deposits are due).
2. **Select Payment Method**
3. **Enter** your payment information
4. Click **Pay**

### Make Payment

Total Fees		\$1,290.00
Promo Discounts		-\$100.00
Due Later		\$940.00
5/15/2019	\$620.00	
6/15/2019	\$320.00	
<b>Due Today</b>		<b>\$250.00</b>

Payment Method

Payment Amount

Payment Method

Fees due later will be scheduled using the selected payment method.

After processing your payment, you will be redirected to a confirmation page that details your future payment schedule billed to the payment method you recently selected.

## Awesome!



Thank you for registering!  
Your detailed receipt has been emailed to you.

You paid \$250.00 today.

Your next payment will occur on May 15, 2019 for \$620.00

Scheduled Dates	Fee
5/15/2019	\$620.00
6/15/2019	\$320.00

 Print Receipt

If you are eligible for a Special Offer, your future payment schedule will be adjusted by the Camp Registrar after registration. If you have specific questions, or need to change your previously entered payment method for future payments, please contact the Camp Business Manager at (908)738-2165.