HONORING SAY STARS
SUMMIT AREA YMCA ANNUAL STAFF RECOGNITION AWARDS

Please join us in nominating deserving staff in the following categories:

**COMMITMENT TO MISSION AWARD**
Part-time or full-time employee who has demonstrated commitment to advancing the mission and inclusion at the Summit Area YMCA and in the community for Youth Development, Healthy Living, and Social Responsibility.

- Youth Development – Supports and empowers children and teens through positive behaviors, cultivates values and skills, and enables them to make responsible choices.
- Healthy Living – Promotes healthy living and well-being of members and staff, shows a cooperative team spirit, takes pride in their work and contributes positively to the workplace environment.
- Social Responsibility – Gives back and provides support to members, staff, and the community. Demonstrates and promotes inclusive behaviors and exceptional service to the YMCA and community.

**ABOVE AND BEYOND AWARD**
Part-time or full-time employee who does exceptional work for the Summit Area YMCA and who contributes above and beyond in the performance of their job duties. Enhances contributions to their department, their colleagues and the Y’s environment by stepping up, leading others, and generating a positive outcome.

**RELATIONSHIP CHAMPION**
Part-time or full-time employee who develops outstanding member, volunteer and staff relationships and enhances their experiences at the Y. Goes the extra mile in advancing these relationships, retaining members, developing children, supporting their peers, and consistently advancing the mission and inclusivity of the Summit Area YMCA.

**ROOKIE OF THE YEAR**
Part-time or full-time employee in their first two years with the SAY who has accomplished several of the following results:
- Outstanding performance
- Creativity in their work
- Strong attention to detail
- Gets involved in programs at their branch and in the Association
- Recognizes and fulfills the SAY’s mission
- Has an “I’ll do it/I’m on it!” attitude/behavior
- Takes on a new challenge or a new task
- Develops strong positive relationships with current staff members
- Develops strong positive relationships with YMCA members/parents

**NOMINATION INFORMATION:**
2017 Award Nominations for staff work done in 2016 will be accepted from now through September 13, 2017.

Forms can be placed in a nomination box at your branch, or can be scanned and emailed to Janet Smith at janet.smith@thesay.org. Should you have additional questions, please contact Janet at 908.738-2172.

Award recipients will be announced in November.
Summit Area YMCA
2017 Staff Recognition Awards
Nomination Form

Award Categories:
1. Commitment to Mission
2. Rookie of the Year
3. Above and Beyond
4. Relationship Champion

Directions:
The 2017 Staff Recognition Awards will help us honor our fellow Summit Area YMCA employees for work they have done and contributions made during 2017. Please take some time to think of your fellow SAY employees (both part-time and full-time, at your branch or another branch) and decide who you would like to nominate for one or more of the awards listed above. (Please see form back for award descriptions.) Take your time and be thoughtful when completing the form below. Forms are due to your Recognition Team Representative by Wednesday, Sept. 13, 2017. The Staff Recognition Committee will review all submissions in mid-September and the awards will be announced in October 2017.

Your name: ________________________________

Your branch: _____________________________________________________________

Your email address: ______________________________________________________

Your phone number: _____________________________________________________

I am pleased to nominate ____________________________ from the ____________ branch for the 2017 ____________________________ Award. An example of his/her dedication to the SAY is _____________________________________________________________

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please share any additional thoughts on why you think this person deserves this award:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
Summit Area YMCA
Staff Recognition Awards
Category Descriptions

Commitment to Mission Award:
Part-time or full-time employee who has demonstrated commitment to advancing the mission and inclusion at the Summit Area YMCA and in the community for Youth Development, Healthy Living, and Social Responsibility.

- Youth Development – Supports and empowers children and teens through positive behaviors, cultivates values and skills, and enables them to make responsible choices.
- Healthy Living – Promotes healthy living and well-being of members and staff, shows a cooperative team spirit, takes pride in their work and contributes positively to the workplace environment.
- Social Responsibility - Gives back and provides support to members, staff, and the community. Demonstrates and promotes inclusive behaviors and exceptional service to the YMCA and community.

Rookie of the Year:
Part-time or full-time employee in their first two years with the SAY who has accomplished several of the following results:

- Outstanding performance
- Creativity in their work
- Strong attention to detail
- Develops strong positive relationships with current staff members
- Develops strong positive relationships with YMCA members/parents
- Gets involved in programs at their branch and in the Association
- Recognizes and fulfills the SAY’s mission
- Has an “I’ll do it/I’m on it!” attitude/behavior
- Takes on a new challenge or a new task

Relationship Champion:
Part-time or full-time employee who develops outstanding member, volunteer and staff relationships and enhances their experiences at the Y. Goes the extra mile in advancing these relationships, retaining members, developing children, supporting their peers, and consistently advancing the mission and inclusivity of the Summit Area YMCA.

Above and Beyond Award:
Part-time or full-time employee who does exceptional work for the Summit Area YMCA and who contributes above and beyond in the performance of their job duties. Enhances contributions to their department, their colleagues and the Y’s environment by stepping up, leading others, and generating a positive outcome.