

Download the App

1. Navigate to your app store to **search** for **The Summit Area YMCA** or scan the QR code on display.
2. **Download** the app
3. **Open** the app
4. Click **Login|Sign Up**
5. **Select** your **Home Location** (The YMCA branch you visit most)
6. **Enter** your:
 - a. **First Name**
 - b. **Last Name**
 - c. **Email Address**
 - d. **Password** (Minimum 8 characters with 1 Uppercase & 1 Number)
7. **Review and check** off the **Agree with Terms of Use** box
8. Click **Done**
9. **Swipe left** to take the app tour or **Skip it** (top right hand corner)
10. **Agree** to the Rewards Program by **clicking on Get Started** (Please note this feature is still under construction)
11. **Look around** and **enjoy!**

Add Your Membership Barcode for Check-in

1. **Click** on the **barcode icon** on the top right hand corner
2. **Click** on **Add Barcode**
3. **Enter** your **YMCA barcode number** (from your YMCA membership ID card or the old YMCA mobile app) in the barcode text box. If you cannot find this information, please see Member Services for assistance.
4. **Click Save**

Please note: Multiple barcodes are not yet supported in this version of the app. If you are visiting the Y with your children, you may request a Family Check-in after scanning your barcode at the sign in desk.

Booking Group Exercise Class Reservations (on the app)

1. Go to the **Find a Class** tab
2. Confirm the YMCA location you'd like to attend a class at is listed at the top of the screen
3. **Scroll** to browse classes (in chronological order)
4. If a class requires a reservation, a **Sign Up** link will appear next to the **Calendar** icon.
5. **Click** on **Sign Up** under the class name you would like to reserve a spot in
1. If this is your first time booking a reservation in the app you will be prompted to enter your GXP login info.
 - a. If you have not signed up yet for GXP click on the **Create a Login** tab to register.
 - i. **Enter** your:
 1. Full Name
 2. Email Address
 3. Password
 4. Click **Register**
2. After logging in or creating an account, you can click on the **Reserve a Spot** button.
3. Optional: After you reserve a spot in class, click on the **Add to Calendar** button to add the class to your default personal calendar if you would like to receive a class reminder alert. Class reservation reminder emails will not be sent unless the class has been cancelled or there is an instructor or format change. The default alert is set to 30 minutes prior to class time (alert settings can be adjusted within your personal calendar if needed).

Cancelling Class Reservations (on the app)

1. Go to the **Find a Class** tab
2. Confirm the YMCA location you'd like to cancel a reservation at is listed at the top of the screen
3. **Scroll** to browse classes (in chronological order)
4. **Click** on **Sign Up** for the class name you reserved a spot in
 - a. If you are not logged into GXP you will be prompted to enter your login info.
5. Click on **Cancel Reservation**
6. **Click OK**

If you added a class reminder to your personal calendar, remember to delete that also to avoid confusion.

Want to View Classes at our Other YMCA location?

1. **Go to** the **Find a Class** tab
2. **Click** the **Search icon** on the bottom of the screen
3. **Select** the **YMCA location** you'd like to view classes at

View Location Hours, Address (Directions) & KidZone Hours

1. **Click** on your **initials** or profile photo in the upper left hand corner
2. **Click** on **Locations**
3. Use the **Search icon** to search other locations

Edit Your Profile

1. **Click** on your **initials** or profile photo in the upper left hand corner
2. **Click** on the **initials** or profile photo again to edit your profile
3. **Enter/edit** your information
4. Please note: Your height and weight are used to calculate the calories burned during your recorded workouts. This information is not accessible to staff.

Booking Group Exercise Class Reservations (on the web)

1. **Go to** www.thesay.org/class-schedules to view class schedules or click on the **Schedules** tab from our website navigation menu.
2. **Scroll** to browse classes (in chronological order)
3. **Click** on **Sign Up** next to the class name you would like to reserve a spot in
4. If this is your first time booking a reservation in the app you will be prompted to enter your GXP login info.
 - a. If you have not signed up yet for GXP click on the **Create a Login** tab to register.
 - i. **Enter** your:
 1. Full Name
 2. Email Address
 3. Password
 4. Click **Register**
5. After logging in or creating an account, you can click on the **Reserve a Spot** button.
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2. **Scroll** to browse classes (in chronological order)
3. **Click** on **Sign Up** for the class name you reserved a spot in
 - a. If you are not logged into GXP you will be prompted to enter your login info.
4. Click on **Cancel Reservation**
5. **Click OK**

If you added a class reminder to your personal calendar, remember to delete that as well to avoid any confusion.