



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# BILLING AND COLLECTIONS AGREEMENT AQUATICS PROGRAMS

## PAYMENT OF FEES

1. An active membership is required to receive member pricing. The membership must be active during the entire time of participation in program. Memberships that expire mid-session will automatically be renewed and charged to credit card on file.
2. A full month's payment is due at time of registration.
3. The Summit YMCA will not refund any part of the fees if the Child is absent from the program for any reason, including days the Summit YMCA is closed for emergencies.
4. Membership pricing will not be honored if membership has expired during time of program.
5. Payments are set up at time of registration to be drafted to designated credit card/bank account, and will be charged the 5<sup>th</sup> of each month.
6. A \$15 service fee will be charged for a returned check or declined credit card.

## CHANGES OR CANCELLATION

1. Transfers – If you need to change your day and time, fill out an Aquatics Change Form. You may obtain this form at the Summit YMCA Welcome Center. Transfers are not guaranteed.
2. Withdrawals from the program require the filling out and handing in of the Aquatics Cancellations form to the Summit YMCA Welcome Center 30 days prior to the draft date (the 5<sup>th</sup> of the month).
3. If for any reason the Summit YMCA is unable to provide program services for a period in excess of ten consecutive business days, Summit YMCA and/or the Parent/Guardian may terminate this agreement on thirty days of written notice.
4. Credit is not given for days your child does not attend, or for days the YMCA does not open due to emergency closing, delayed openings or early closings. Days cannot be rescheduled.

## PROGRAM FEES

- Program rates are based on annual costs of operation and divided into equal monthly payments. Your monthly cost remains the same regardless of the number of business days each month.
- It is required to participate in the program for a minimum of 2 months.
- Credit is not given for days your child does not attend the program.

### BERKELEY HEIGHTS YMCA

A branch of the Summit Area YMCA.

550 Springfield Avenue | (P) 908 464 8373  
Berkeley Heights, NJ 07922 | (F) 908 508 1059

### SUMMIT YMCA

A branch of the Summit Area YMCA.

67 Maple Street | (P) 908 273 3330  
Summit, NJ 07901 | (F) 908 273 0258

### THE LEARNING CIRCLE YMCA

A branch of the Summit Area YMCA.

95 Morris Avenue | (P) 908 273 7040  
Summit, NJ 07901 | (F) 908 273 5670

[www.theSAY.org](http://www.theSAY.org)  [www.facebook.com/summitarea.ymca](https://www.facebook.com/summitarea.ymca)

The Summit Area YMCA is one of the area's leading charitable 501(c)(3) organizations. Our programs and services are open to all through our financial assistance programs made possible through the generosity of our members, donors and partners. To help us help others, make your tax-deductible donation today at [www.theSAY.org](http://www.theSAY.org)