

SUMMER CAMP 2024

ONLINE REGISTRATION HELP GUIDE

Join the Y

An active Summit Area YMCA Membership is required to register for summer camp. If you do not have a family membership, a Youth or Teen Membership may be purchased for each child you wish to send to camp.

- Youth Memberships (12 Years & Under) are billed at \$110 per year/per child
- Teen Memberships (13 17 Years) are billed at \$50 per month/per teen
- Family Memberships (2 Adults [18+ Years] & Dependent Children Under 23 Years) are billed at \$140 per month



If you had a membership previously and need to reactivate your family or child's membership, please complete the <u>Membership Change Request</u> form. We will get back to you as soon as possible to confirm the change was processed. If your payment method is no longer on file, we will contact you for one. Please be sure to include an accurate phone number in your request. If you unable to complete your request online, please call us during business hours: Summit YMCA (908) 273-3330 or Berkeley Heights YMCA (908) 464-8373.

If you are having issues with your login or password, click here to troubleshoot your issue and/or contact us for help.

If you have specific questions about summer camp options or policies, please click here to contact us by email.

Membership Benefits

YMCA Memberships allow you the first pick of programs when new session registration begins, including access to online registration before programs are made available to the community. Best of all, as a member you'll receive access to free and reduced fee programs.

A Summit Area YMCA membership allows you the Berkeley Heights YMCA, Summit YMCA and over 2,500 participating YMCA's across the United States and Puerto Rico - at no additional cost!

Financial Assistance

As a nonprofit, we are committed to enhancing the lives of individuals and families in our community. Families with low or moderate household income or those who are experiencing financial hardship are encouraged to apply. Financial assistance can be used for membership, child care, summer camp and/or enrichment and sports programs where additional fees apply.



Once you've completed online registration for your YMCA Membership, explore our camp options: www.thesay.org/camp

Helpful Registration Hints

- Use a computer if possible. If you are registering for multiple camps or children, it is easier to complete your
 registration on a desktop computer screen (it's easier to navigate on a full screen compared to a smartphone).
- **Use multiple tabs**. Right click on the **Register** button of the camp you're interested in and select 'Open link in new tab' so you don't forget the camp option you want to add once you're in the Checkout section.
- Complete registration for one child at a time.

Register for Camp

- 1. Browsing camp options at www.thesay.org/camp to find the specific camp option you'd like to register for.
- 2. Click on the **Register** button of the camp you're interested in registering your child for.
- 3. Click on the Register button on the checkout page.
- 4. You will be prompted to select the child you want to register.



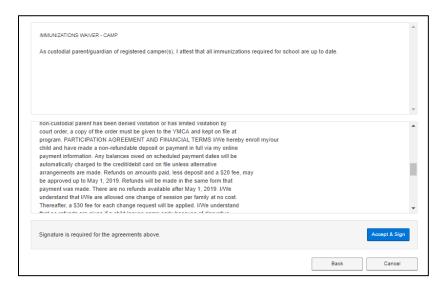
- 5. After you select the name of the child you'd like to register for camp, you will be redirected to a questionnaire page.
- 6. Please complete all requested information and click **Next**. This is required to ensure your child's safety in the event of an emergency and to remain in compliance with the American Camp Association (ACA) Accreditation.



If the Emergency Contact Information is incomplete for your child, their camp registrations are subject to cancellation.

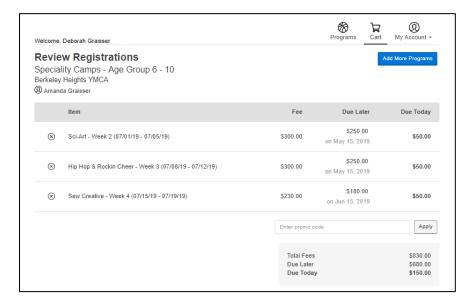
Please note, although each camp registration requires the completion of a Questionnaire, after completing your first Questionnaire, the system will save your information and you can elect to prefill the answers on any future camp registrations.

7. Next, sign off on all required Camp Agreements/Waivers. Your registration will be incomplete if you do not agree to these terms. After reading our terms, click **Accept & Sign.** The system will capture your electronic signature to be stored in our records.

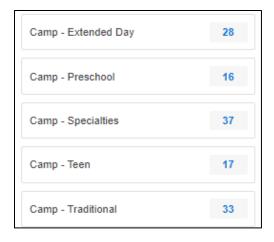


Do You Have Additional Camps, Weeks Or Children To Register For?

1. Click the **Add More Programs** tab in upper right hand corner of the checkout page.



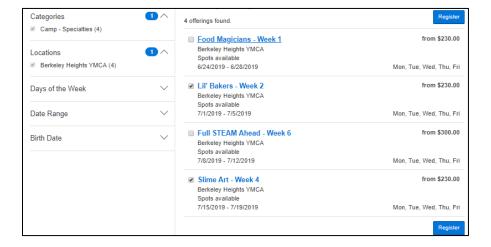
2. Click on the **category** you are looking for: Preschool, Specialties, Teen, Traditional, Travel or Extended Day (which includes Pre/Post Camp, Transportation & Specialty Sidekick).



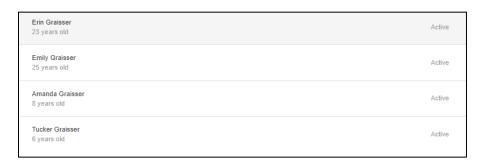
- 3. Narrow your search down to find the specific camp option you'd like to register for.
- 4. Click on the Register button next to the camp option on you'd like to register for.

OR

- 1. Return to www.thesay.org/camp find the next camp option you'd like to register for.
- 2. Click on the Register button.
- 3. On the checkout page, select the camp option on you'd like to register for by clicking on the **Register** button <u>or</u> use the check boxes to select multiple camp options.



4. You will be prompted to select the child you want to register.



- 5. After you select the name of the child you'd like to register for camp, you will be redirected to a questionnaire page.
- 6. Please complete all requested information and click Next.
 - a. If you've already completed a Camp Questionnaire, your answers will be prefilled on this form. You can make changes as needed.

7. Next, sign off on all required Camp Agreements/Waivers. Your registration will be incomplete if you do not agree to these terms. After reading our terms, click **Agree & Sign** the system will capture your electronic signature to be stored in our records.

Please note:

To ensure a safe and quality camp experience for all campers, **online registration for the upcoming camp week closes at 11:59 PM Monday**. Registrations requested processed after Tuesday, will incur a Late Registration Fee of \$25 <u>per registration</u> for the upcoming week. Late registrations can only be processed by contacting the Camp Business Manager at (908) 738-2165.

Complete Registration

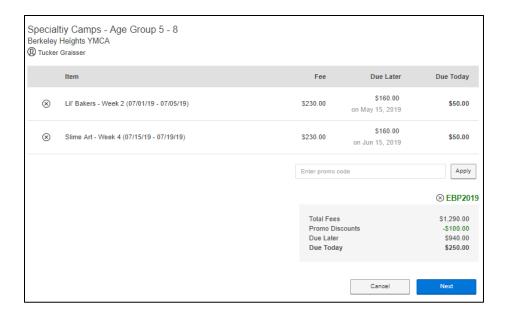
After selecting all the camp options you'd like to register for you will be redirected to a **Review Registrations** page. Please review your selections for accuracy. This page details your payment schedule and camp deposit information.



Promo Codes

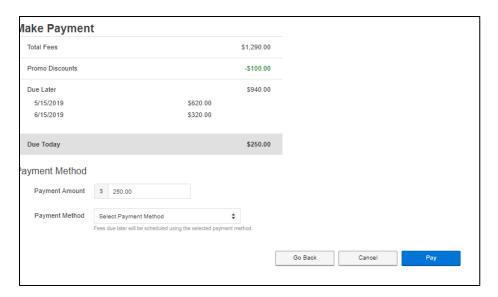
Using a Special Offer Promo Code? For example, **EBP2023** is available for early bird pricing (until Feb 28) and **MM2023** is available for March Madness pricing (until March 31).

- 1. Enter it in the special offer code in the Enter promo code.
- 2. Click on Apply.

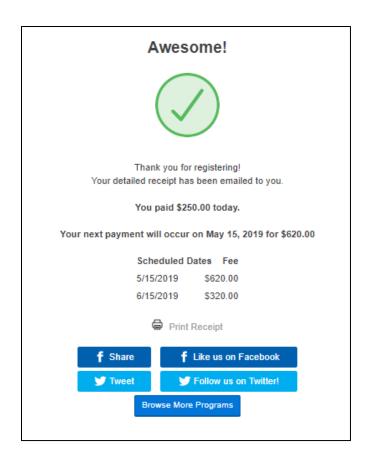


Complete Your Payment

- 1. Click Next to proceed to the payment page (Prior to May 15, only your deposits are due).
- 2. Select Payment Method
- 3. Enter your payment information
- 4. Click Pay



After processing your payment, you will be redirected to a confirmation page that details your future payment schedule billed to the payment method you recently selected.



If you are eligible for a Special Offer, your future payment schedule will be adjusted by the Camp Registrar after registration. If you have specific questions about summer camp options, special offer, registration or policies, <u>please click here to contact us by email</u>.